

Authors' Guidelines

General Policies

The International Oak Society will accept articles for *International Oaks*, the journal of the International Oak Society, from members or non-members, as long as the material presented is pertinent to the genus *Quercus*. Written contributions may be scientific/technical papers, historical, horticultural, instructional or general interest material (stories/articles of a particular tree, event, place, person, etc.) or letters to the editor; a mix of categories is encouraged. Material may be previously published or unpublished. The author's name, title, address, telephone and/or telefacsimile (fax) number, and e-mail (if available) should be included. Any contributions longer than 7500 words must be approved in advance by the editor.

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Format

Contributions will be accepted in any legible format, in English only. Text should be restricted to a single, standard font, preferably Times New Roman; double spaced; and left justified; with paragraphs set in block style (without indent). No more than two levels of subheadings should be included. Electronic files written in IBM-compatible WordPerfect or Microsoft Word on a 3.5-inch disk are preferred, and must be accompanied by one paper copy. **Do not** add page numbers, borders, headers or footers. Single space between sentences,

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Tables and charts which are not submitted in camera-ready form (or in an electronic format approved in advance by the editor) may be rejected, or subjected to a minimum \$30 (US) production fee. **Do not** place tables or charts within text files. *All tables and charts must be in separate files or may be removed from submittal.* All measurements should be expressed in metric units, or in metric followed (in parentheses) by English. Scientific names, with authority or with reference to the treatment in a specified standard taxonomic manual, must be included for each taxon discussed if there is any possibility for confusion.

Review

The editorial committee and editor reserve the right to edit all contributions for grammar, correct English translation, current nomenclature, generally accepted taxonomic concepts, scientific accuracy, appropriateness, length and clarity; but assume no responsibility to do so. If such review results in significant disputes of factual material, the author will be contacted if possible, or the paper may be rejected. Every effort will be made to retain the original intent of the author.

Acceptance

The International Oak Society reserves the right to reject any contribution without showing cause. Contributions which are accepted will be published in a subsequent issue at no fee to the author and without remuneration. Original artwork and photographs will be returned if requested.